Chorus Connection Instructions

1. SET UP ACCOUNT

Shortly after completing the Google registration form, the Singer's parent will receive an email invitation from Chorus Connection to set up your account.

Follow the instructions in the email to set up your account.

Hi Deb,

Lori Wilson from Coppell Community Chorale has invited you to join the chorus on Chorus Connection. The site allows you to interact with your fellow chorus members, and see important information, like the chorus schedule.

To set up your account, please click the link below.

Set Up Account

If you believe you received this email in error, feel free to ignore it, or you may contact Lori at lori@coppellcommunitychorale.com.

Thanks, Chorus Connection Team

2. UPDATE PROFILE

Within your Chorus Connection account, click "Family's Profile", in the upper right-hand corner.

You and your child each have a profile. Click the name of each person to view or edit their profile. Be sure to keep everyone's information up-to-date!

Click the green **Edit** button within each profile and update the profile information. Then, click the **Save** button"

3. PAYMENT

Under "My Account", click "Payment Center". Click the SINGER/CHILD'S PROFILE to make a payment on their behalf.

Click the green plus (+) sign next to all of the items marked "required", and it will add the item to your cart.





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When ready to make your payment, click the View Cart button.

Confirm your items, add your credit card details and click the Pay Now button.

	C	art: \$175	5.00	
		View Cart		
Checl	kout			×
		Cart		
	Item	Qty	Total	
	Fall 2022 Tuition	1	\$175.00	
	Total		\$175.00	-
		Add note?		
		Credit Card		
	Card Number:			
	CVC:	Expires: MM / YY		
	Save card?			
All trans	actions are secured Strip	e Payments	Close	y Now
			Payments (Center

When your payment is processed, you will see a Payment Successful message

Payments Center				
Account Status: 🗸				
Note: no payments are required at this time.				
essful! This charge will appear on your bank statement as COPPELL CHORALE.				

Payment Sug